GET STARTED WITH WORKSPACE ONE

WINDOWS 10 ENROLLMENT GUIDE

Before You Begin

1. Backup your device.

What About Your Privacy?

If you are using your personal device, we know that privacy is a concern and want you to feel confident that your personal information is completely private. As you are walking through the setup of Intelligent Hub on your device, you may be presented with the privacy policy. This outlines the data collected by Intelligent Hub, assuring you that your privacy is protected. Once installation is complete, you can access the privacy information from your Account Page. Learn more at https://whatisworkspaceone.com/privacy/.

Enroll Your Device

	Instructions:
	Instructions: 1. Go to www.getwsone.com and **Download** the Workspace ONE Intelligent Hub
	Instructions: 2. Open the file and click **Next** when ready to begin the Workspace ONE Intelligent Hub Setup Wizard
	Instructions: 3. Review the End User License Agreement. To proceed, select "I accept the terms in the License Agreement" and click **Next**.
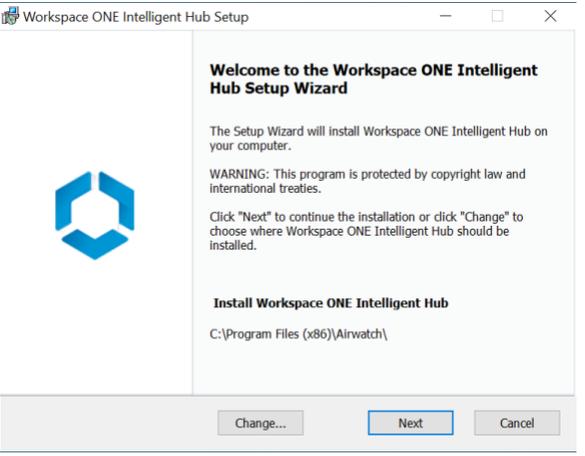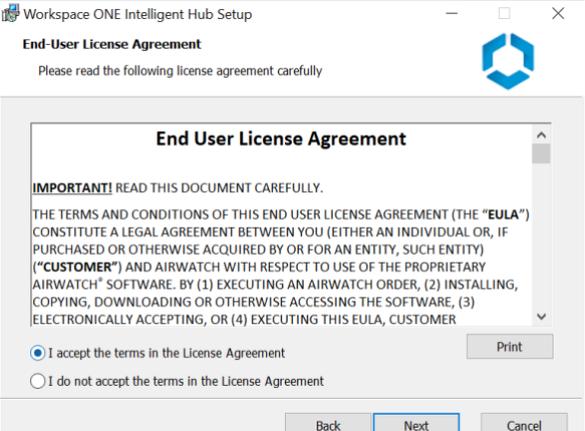
* The enrollment for your organization may look different. Please contact your IT Administrator for further assistance.
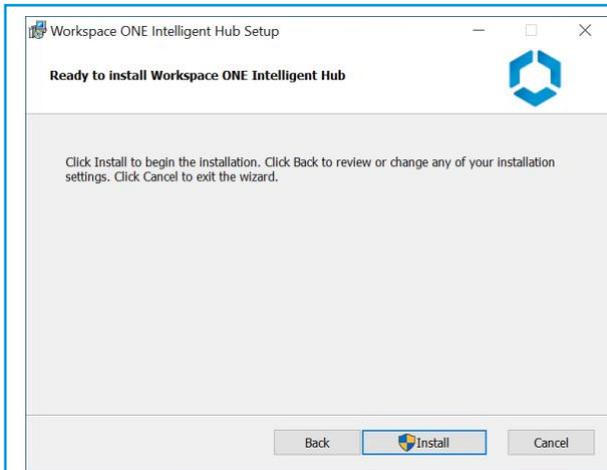
Instructions:

4. Click **Install**
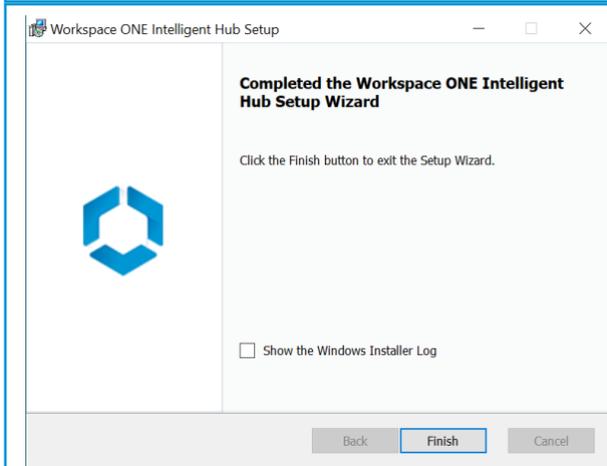
Instructions:

5. Click the **Finish** button to exit the Setup Wizard

Instructions:

6. Use the preferred enrollment method (Email or Server Address).

* **Server URL and Group ID** will be supplied by your IT Administrator.

7. Next, please enter the **user credentials** associated with your account into the text fields shown on this page and click "Next" when ready to initiate enrollment process.

* User Credentials supplied by IT Administrator.

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* The enrollment for your organization may look different. Please contact your IT Administrator for further assistance.

Instructions:

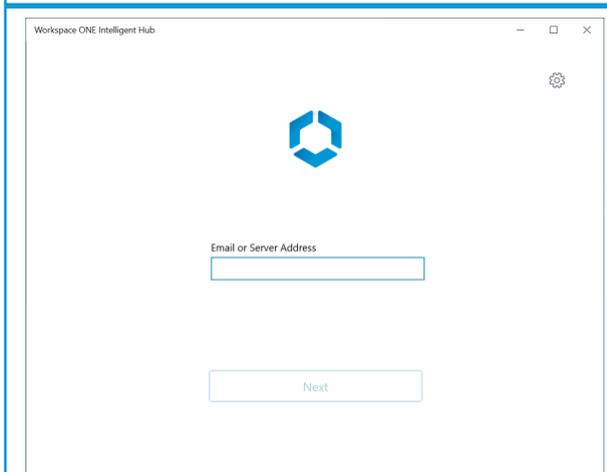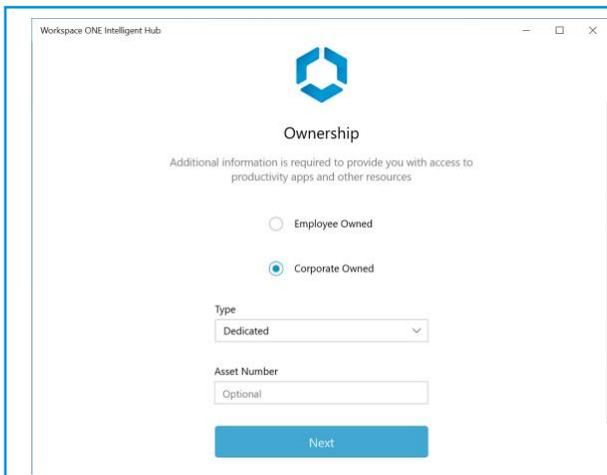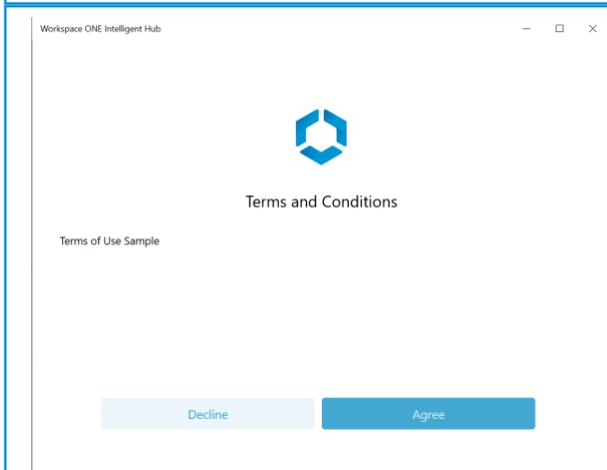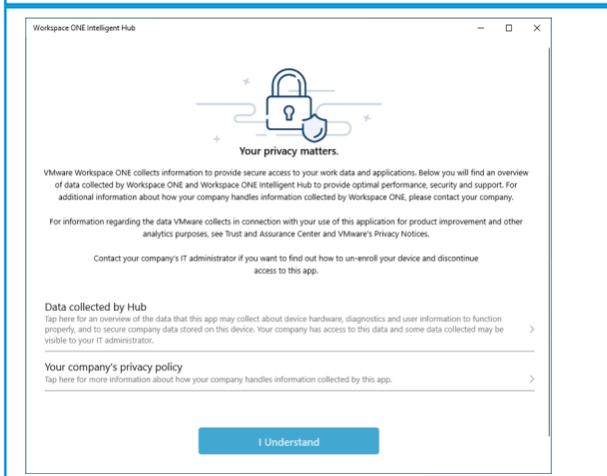8. Depending on your organizations policy, you may see the Ownership screen. If you see this screen, select the ownership type.
    a. Select Employee Owned, if you are using your personal device.
    b. Select Corporate Owned, if you are using a device supplied by your organization.
9. Optionally, you may be asked to enter device Type and Asset Number to proceed.

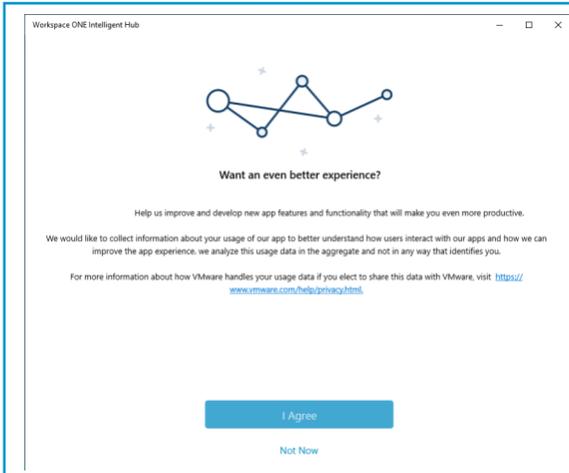*This screen will vary based on your organization's configuration

Instructions:

9. Depending on your organizations policy, you may be shown a Terms and Conditions screen. If you see this screen, review and click **Agree** to proceed.
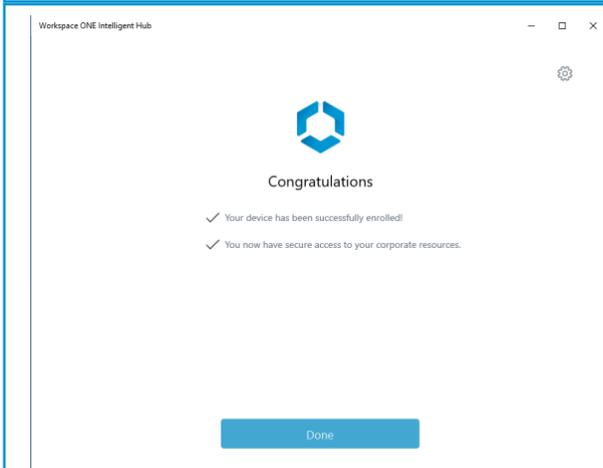
Instructions:

10. Workspace ONE Intelligent Hub was designed with your Privacy in mind. Review the information that is and is not collected.

11. Then click **I Understand**.

Instructions:

12. Depending on your organizations policy, you may be shown an analytics screen. If you see this screen, please choose whether to allow Workspace ONE to collect analytics which is used help VMware improve the product.

* Declining analytics collection will not hinder enrollment in any way.
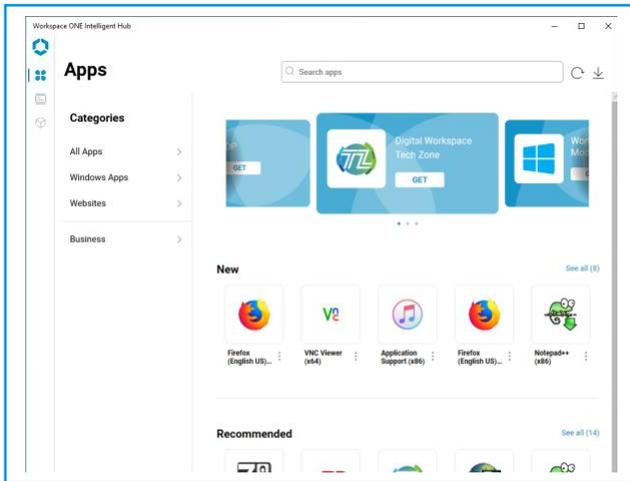
Instructions:

15. Upon successful completion a Congratulations screen will appear. Click **Done** to proceed.
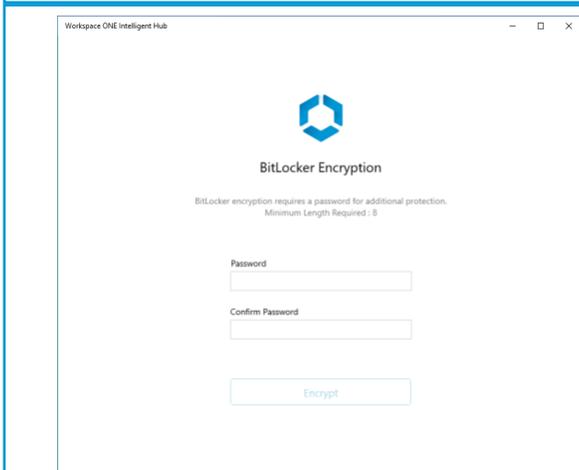
Instructions:

16. You may see an option to setup BitLocker Encryption. If so, create a password and click **Encrypt** to proceed.

* The enrollment for your organization may look different. Please contact your IT Administrator for further assistance.

Instructions:

17. Reaching the Apps page means that you have successfully completed the enrollment process.

18. Now you can install additional apps you're your organization such as Productivity Apps as needed. Learn more at https://whatisworkspaceone.com/.

Questions?

To learn more, visit the **Workspace ONE User Zone** and for additional help, please reach out to your organizations help desk.